## The Executive Review Committee

The Executive Review Committee (ERC) objective is to investigate the current executive structure and monitor the executives progress throughout the year to ensure that each portfolio is properly attended too.

## **Specific Mandate:**

- Gather information from past and present executive and council members regarding the current structure of the executive positions and ensure that there is even distribution of work at each tier of the hierarchy and the positions align with the mission, mandate, and strategical goals of the Organization.
- Prepare reports for the Council regarding any proposed structure/portfolio changes
- Review the monthly reports of each executive member and make recommendations to council about aspects that need more attention and or other actions that are required
- Generate governing documents that aren't overprescribe in regard to the roles of the executive and ensure that any proposals remain flexible
- Generate a report to the School of Graduate Studies regarding whether each executive member is eligible for the GSA Executive Leadership Service Award\*.

\*The description of the award is as follows: Awarded to up to five members of the Executive of the Graduate Students Association in recognition of completion of a full year of service as an elected member of the GSA. All recipients must be full-time graduate students at time of award.

## Membership

- 5 Executive Officers (Chair- President)
- 3 Counsellors
- 2 Members at Large
- 1 Non-voting staff member

## Quorum

4 Members (inclusive of the chair and or delegate)